



# COVID-19 CONTROLS

1

Before entering the building, all delegates must answer negatively to these questions for them to be granted access to the premises.

- Are you showing any symptoms of COVID-19?
- Have you had symptoms within the last 14 days?
- Have you come into contact with anyone within the last 14 days with COVID-19 symptoms?

2

Delegates temperatures will be taken

**If Step 1 and Step 2 are acceptable**, visitor will then progress to step 3 – if either of the first 2 steps are not acceptable responses then the visitor will not be allowed into the building.

3

Visitors will be asked to sanitise their hands.

4

Visitors will be asked to sign the health declaration, stating that they are COVID-19 free to the best of their knowledge.

5

Visitors will be given a purple lanyard to show they have gone through the checks and controls.

**Anyone not wearing a purple lanyard will be asked to return to the reception to undergo the process from step 1.**